

Pacific Northwest Division
National Ski Patrol
Board Meeting
Executive Board of Directors Meeting

Date: April 26, 2008
Time: 8:30 a.m. - 4:15 p.m.

Place: Boy Scout headquarters and
Jim Kopp's home Kennewick, WA

Names per sign in sheet:

Board Members Present: Liz Dodge, Northwest Region, Chris Stern, Inland Empire Region; Rod Legg, Mt. Hood Region; Josie Elting, Oregon Region; Dave Ulrich, Southern Idaho Region; Dolores La Liberte, Division Director

Officers & Advisors Present: Patt Kelly-Pollet, Nor'wester Editor/Publisher, Rick DeBenedetto, Controller; Al Richardson, Legal Advisor; Brian Merryman, Division S & T Advisor; Ann Werner, Division Secretary.

Others present: Terry LaLiberte, National Board member; Harold Heacock, National Board member; Michael Skeels, Oregon Region Director, elect; Alan Werner, NW Region; Robin Ulrich, S. Idaho Region.

All present were introduced and a quorum of voting members was established.

Agenda was approved with the addition of discussion of lifetime membership

Dolores gave congratulations to the newly elected RD and those re-elected.

Minutes from the Executive Board meeting Aug, 10, 2007 were approved as sent.

Treasurer's report was presented by Rick DeBenditto.

The report was accepted as presented.

New Budget discussion

Discussion was held on the need to provide historical data to the advisors to assist with their forming the budget request for their area. Budget request forms will be located on the website for future use.

Rick provided information on Form 990 which provides the IRS the disclosure of expenses and income for non-profit organizations. In the future the Division Director and the Controller will meet earlier to form the proposed budget. It will then be sent electronically to all Region Directors for comments prior to approval at the Spring Board meeting. The proposed budget must be published in the Nor'Wester prior to approval at the Board of Directors meeting in August.

Budget:

A proposed budget was developed with discussion of line items. The following issues were discussed:

mileage reimbursement. Discussion was held on increasing the amount above that allowed by the IRS as a donation for charitable contributions as well as the reimbursement paid by the National Board and the Federal government.

Motion was made and seconded to increase mileage reimbursement to 25 cents per mile. Discussion continued. Motion passed with Josie Elting, Oregon Region Director voting against. It is recommended the Board discuss the policy again in 6 months.

Nor'wester. Discussion was held on the amount of postage required and the need to emphasize the educational value of some of the travel. The website can provide more of the fund raising information. Electronic publishing of the Nor'Wester may be the less expensive option as the number of pieces to be mailed is too small to interest most printers due to printing costs. The Nor'Wester is already posted to several websites in a PDF format. The proposal was made to inform membership the electronic publishing of the Nor'Wester with an opportunity to opt in to paper knowing there will not be any savings.

ski and toboggan training. Brian Merryman wants to hold another ski and toboggan meeting among the Region Advisors and others (3 people from each region) to be able to shift the Division Advisor emphasis to directing at the beginning of the season and to becoming more of a mentor to the instructors. A calibration clinic would be held at the beginning of the season for training the trainers and discussion of the senior evaluations and expectations. The Regions need to be committed to sending their advisor and 2 other persons to this winter meeting.

accounting fees. The Controller needs assistance from the Regions and Division to provide appropriate information to the IRS on the budgets. The form 990 is sent to the regions requesting information on the patrols within each region. Copies of all this paperwork needs to be returned to the Controller in a timely manner for compliance and to complete the final report. This is a very time consuming item to have all information returned. It was recommended a break out group possibly on Friday at the Convention with the Patrol Director training and involve the region controllers.

legal advisor travel budget was increased to provide travel of the legal advisor to a National meeting with the National legal advisor.

Motion made and seconded to approve the proposed budget to be presented at the next meeting in August.

Action Items

By Laws and Policy & Procedures-Liz Dodge
Liz presented proposed changes to the Policy and Procedures and the By-Laws.

The decision was made to make changes to the By-Laws first and then address the Policy and Procedures. Discussion was held on the proposed changes which included names changes to agree with the National By-Laws, quorum and voting issues, and date the Division Director takes office.

Motion was made and second to take the proposed changes to the By-Laws to the Board of Directors meeting in August. The changes will be sent electronically to the region directors for review and voting. Motion passed.

Motion was made and seconded to waive Division and Region dues for those on active military duty as per the National Ski Patrol Policy Article 7.1.2F Motion passed.

Motion was made and seconded to put discussion of the Policy and Procedures on hold to be reviewed over the summer and discussed in August. Motion passed.

OEC conference/All discipline conference was discussed with the possibility of holding with the Mt. Hood Ski and Toboggan clinics in June. Carol Fountain and Brian Merryman will discuss and bring recommendations to the board in August.

PNWD Life Time Membership. Dolores initiated a discussion regarding a letter received from a patroller stating he had paid Division life time dues in 1997. No record has been found and there has not been anyone else claiming the same. Chris Stern recommended replacing the money paid with the statement that the PNWD is unable to locate any documentation. Dolores will ask for documentation from this individual and discussion will continue in August.

Women's Toboggan Enhancement Seminar. Brian Merryman. Discussion was held regarding concerns of discrimination. A single gender program is required to show the program is an effective training program. National level is planning a recruiting program for women. Training using this method is legal. The major question is whether this is training or an enhancement seminar and how to manage the risk within the Division. Appropriate instructor/student relationship should be possible. The Division is creating a more effective session providing education settings that are effective for women; noting that women have social skills and derive benefit from being in a women's group to develop their skills. A major issue for continuing the presentation is the lack of a female instructor core to teach the seminar. Next year the Regions should accept the responsibility of planning and advertising enhancement seminars. Division will work with each Region to be sure there are appropriate instructors and the terrain is appropriate. Brian will be developing a core of women instructors, several of whom who have been identified in various regions. Those patrollers participating in a toboggan enhancement seminar must be toboggan certified.

Division Advisors are reminded to set dates as early as possible so the Regions can work their training dates, etc in.

Registration will remain the same as last year..

Oregon Region is compiling a notebook containing all necessary information for Senior Programs. The EMM and S&T programs are finished and the Auxiliary and Nordic portions are currently being written. If any Region Directors have information, they are asked to please send it to the Oregon Region. If possible they would like to present it to the National Office to make it available to all patrollers.

Up Date from National. Terry LaLiberte presented an update from National. The communications officer is advising the Federal Communications Center has to digital

standards and most radios will need to be upgraded to meet the requirements to be used after 2013.

NSP and PSIA have separated all office positions as of July 1, 2008 except the warehouse

National dues will most likely be increased \$5-\$10 next year. The increase is required to upgrade programs. National is looking into cuts to keep the increase low. National has also reinstated the Mountain Host program and started a Young Adult Program. PNWD needs to have advisors for these positions. Regions are requested to submit names from their areas that might fit this need.

Professional Patroller dues have changed to an amount per patroller rather than a set amount per number of patrollers. This will change the amount areas pay for the professional patroller and possibly even out the difference between professional and volunteer patrollers.

Advisor Positions: PNWD is in the process of writing up responsibilities and/or job descriptions for advisors and Region Directors. Any suggestions should be sent to Dave Ulrich. Funded advisors should set goals at the beginning of the year and submit progress reports at the end of the year.

Convention 2008, 2009, 2010. Convention report for 2008 was sent in by Kelli Piper.

Convention 2009 is being hosted by Oregon Region and will be held in Bend, OR. The contract is written but has not been approved or signed by the Division Director. More discussion will be held in August. The first 100 registrations may receive a \$100 discount. Corporate sponsors for some of the events have been arranged to help defray costs.

The 2010 Convention will be hosted by Northwest Region.

Next meeting will be at the Division Convention August 8, 2008 in Spokane, Washington.

Meeting was adjourned.

Respectfully submitted,

Ann Werner, Division Secretary
Robin Ulrich, Acting Division Secretary